

Class-11th Accountancy, Business, Informantal Practice, Hindi, English

<u>Introduction to Accounting</u>	<u>Theory Base of Accounting</u>
<ul style="list-style-type: none"> Meaning and Objectives of Accounting. Accounting as an Information System. Users of Accounting Information. 	<ul style="list-style-type: none"> Accounting Concepts and Conventions. Accounting Standards. Indian Accounting Standards (Ind AS). Accrual Basis of Accounting. Rules of Debit and Credit.
<u>Accounting Vouchers</u>	<u>Accounting Equation and Rules of Accounting</u>
<ul style="list-style-type: none"> Types of vouchers (cash, debit, credit) Format and preparation of vouchers 	<ul style="list-style-type: none"> Basic accounting equation (Assets = Liabilities + Capital) Rules for debit and credit
<u>Journal</u>	<u>Bank Reconciliation Statement</u>
<ul style="list-style-type: none"> Recording transactions in the journal Journal entries for different types of transactions 	<ul style="list-style-type: none"> Causes of differences in cash book and passbook Preparation of BRS
<u>Ledger</u>	<u>Special Purpose Books: Subsidiary Books</u>
<ul style="list-style-type: none"> Posting from journal to ledger Balancing of ledger accounts 	<ul style="list-style-type: none"> Cash book, purchase book, sales book Importance of subsidiary books
<u>Trial Balance</u>	<u>Rectification of Errors</u>
<ul style="list-style-type: none"> Meaning and objectives of trial balance Methods of preparing trial balance 	<ul style="list-style-type: none"> Types of errors (omission, commission, principle, compensating) Rectifying errors before and after preparing trial balance
<u>Depreciation</u>	<u>Provision and Reserve</u>
<ul style="list-style-type: none"> Meaning and need for depreciation Methods of depreciation 	<ul style="list-style-type: none"> Difference between provisions and reserves

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Computer Institute

	<ul style="list-style-type: none"> Types and uses of provisions and reserve
<u>Financial Statements Without Adjustments</u>	<u>Financial Statements With Adjustments</u>
<ul style="list-style-type: none"> Preparation of Trading and Profit & Loss Account Preparation of Balance Sheet 	<ul style="list-style-type: none"> Adjustments Effect of adjustments on financial statements

Business Studies

<u>Nature and Purpose of Business</u>	<u>Forms of Business Organisation</u>
<ul style="list-style-type: none"> Definition, objectives, and types of business. Economic vs. non-economic activities. 	<ul style="list-style-type: none"> Sole proprietorship, partnership, and joint-stock company. Cooperatives and their advantages.
<u>Private, Public, and Global Enterprises</u>	<u>Business and Service Sector</u>
<ul style="list-style-type: none"> Differences between private and public enterprises. Multinational companies and their impact. 	<ul style="list-style-type: none"> Role of banking, insurance, and transportation. Importance of warehousing and communication.
<u>Emerging Modes of Business</u>	<u>Social Responsibility and Business Ethics</u>
<ul style="list-style-type: none"> AND Outsourcing and its advantages. 	<ul style="list-style-type: none"> Corporate Social Responsibility (CSR) importance. Ethical concerns in business.
<u>Formation of a Company</u>	<u>Sources of Business Finance</u>
<ul style="list-style-type: none"> Steps in company formation. Document 	<ul style="list-style-type: none"> Equity and debt financing. Loans and retained earnings.
<u>Small Business</u>	<u>Internal Trade</u>

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<ul style="list-style-type: none">• Features and importance of small-scale industries.• Government support for MSMEs.	<ul style="list-style-type: none">• Types of retail and wholesale trade.• Role of middlemen in trade.
<u>International Trade</u>	
<ul style="list-style-type: none">• The difference• Role	

Informatics Practices (IP)

<u>Computer System</u>	<u>Emerging Trends</u>
<ul style="list-style-type: none">• Basics of computers: Hardware, software, I/O devices.• Memory units, storage devices, and types of software.	<ul style="list-style-type: none">• Introduction to AI, ML, IoT, Cloud Computing, and Big Data.• Impact of technology on society and businesses.
<u>Python Programming</u>	<u>Data Handling using NumPy</u>
<ul style="list-style-type: none">• Python basics: Data types, variables, operators, and expressions.• Control structures: Loops, conditionals, and functions.	<ul style="list-style-type: none">• Introduction to NumPy arrays, operations, and statistical functions.• Indexing, slicing, and reshaping arrays.
<u>Database Concepts</u>	<u>Societal Impact</u>
<ul style="list-style-type: none">• Understanding relational databases and MySQL.• Performing queries using SQL commands	<ul style="list-style-type: none">• Cybersecurity, digital footprint, and online safety.• Ethical concerns in computing and IT laws.

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